



ROSSMOOR
WALNUT CREEK

Golden Rain Foundation

EMPLOYEE DISASTER RESPONSE INFORMATION CARDS

EMERGENCIES DO HAPPEN.



Make a Plan. Build a Kit. Be Informed. Be Ready

Out of State Contact

Name: _____

Phone#: _____

AT WORK IN ANY DISASTER

If at work at the time of the incident, GRF staff is expected to:

- Ensure your personal safety and the safety of those around you
- Evacuate the facility if necessary
- Go to your employee disaster assembly point or return to your central work location if possible
 - If unable to return to a central work location, report to the **GRF Employee Staging Area at the Gateway Complex**
- Report your status to your supervisor, department head, or at the GRF Employee Staging Area at the Gateway Complex
- Supervisors and department heads should ensure that the status for their employees is reported to the Rossmoor Emergency Operations Center (EOC) if established
- Follow instructions of your supervisor or department head
- Contact your family if possible
 - If you feel you must leave work to check on the safety of your family, you may do so after notifying your supervisor or checking out at the GRF Employee Staging Area at the Gateway Complex

AT HOME IN ANY DISASTER

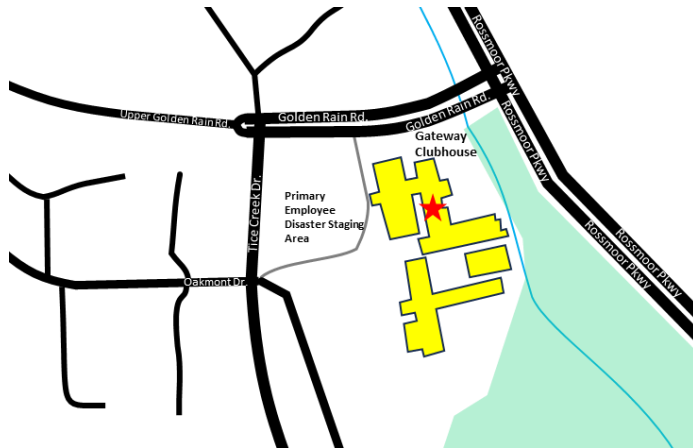
If at home at the time of the disaster, GRF employees are asked to do the following:

- Ensure the safety of your family and home
- If able to access tele-communications systems such as hard line or cell phone, text, email, or radio communications:
 - Contact your direct supervisor for direction
 - Call the Rossmoor Information Telephone Service at (925) 988-7878 for a recorded message advising whether or not GRF needs you to respond
 - Call the front gate at (925) 988-7899 or (925) 939-0693 and ask if any GRF departments are calling employees to report to work
- If unable to access any tele-communications systems such as hard line or cell phone, text, email, or radio communications:
 - Remain at home
 - Monitor the local emergency radio stations
 - If the disaster is so large that, more likely than not, you are needed, report to the **GRF Employee Staging Area at the Gateway Complex** or your regular work location as soon as it is safe to proceed

EMERGENCY OPERATIONS CENTER

Primary EOC Location

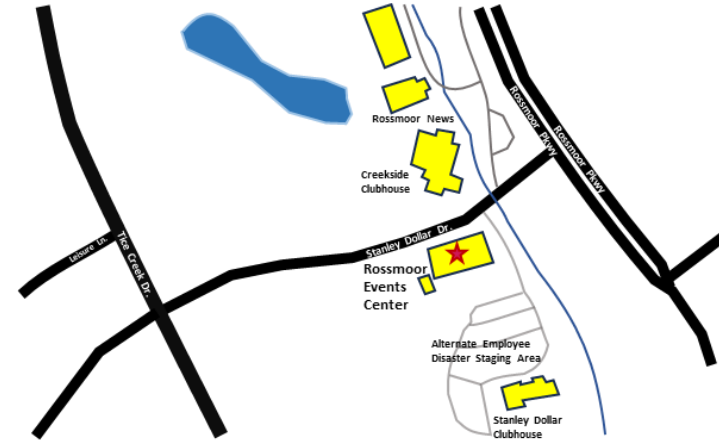
Gateway Complex-Administrative Board Room



EMERGENCY OPERATIONS CENTER

Alternate EOC Location

The Event Center-Donner Room



ALTERNATE ACCESS POINTS

The Alternate Emergency Access Points are located at the following locations:

North Entrances/Exits

- (WCR-007) **Comstock Drive:** Improved road through Manor Care parking lot to Tice Valley Blvd.
- (WCR-007) **Dog Park:** Improved road through Del Valle School parking lot to Tice Valley Blvd.
- (WCR-006) **Golden Rain Rd. Entries 6/7:** Improved road through Del Valle School parking lot to Tice Valley Blvd.

East Entrances/Exits

- (WCR-008) **Cactus Court Entry 1/2:** Dirt road that leads to Rossmoor Parkway.
- (WCR-008) **MOD:** Dirt fire road that connects to the Cactus Court exit. This road has a cattle-crossing gate, which would limit vehicle ingress/egress.

ALTERNATE ACCESS POINTS

The Alternate Emergency Access Points are located at the following locations:

South Entrances/Exits

- (WCR-002) **Grey Eagle Drive:** Dirt fire access road to Castle Crest Road. Private property, locked gates, GRF does not have keys.
- (WCR-008) **High Eagle:** Dirt fire road to Las Trampas Drive in Alamo. Private property, locked gates, GRF does not have keys.

West Entrances/Exits

- (WCR-006) **Skycrest Drive:** Unimproved, steep grade firebreak/trail. Difficult to navigate by vehicle. Road leads to Glenside Road in the City of Lafayette. Private property, locked gates, GRF does not have keys.
- (WCR-005) **End Stanley Dollar Drive, Entry 9:** Leads to Lucas Drive in Lafayette. Except for about 75 yards, the road is paved. According to the Fire District, the road will remain a fire road for access to Rossmoor.

EVACUATION ZONES

Zone WCR-001 Brown

Rossmoor Parkway	Entries 1 through 8
Tice Creek Drive	Entries 1-9, 11, 13-15, 17
Dollar Golf Course	Holes 1, 2, 7, 8, 9, 14 through 18
Dollar Complex	All
1001 Stanley Dollar Drive	All

Zone WCR-002 Lime

Saklan Indian Drive	Addresses 2804 through 2998
Grey Eagle Drive	All
Foxwood Way	All
Falconwood Court	All
High Eagle Court	All
Red Wing Court	All
Spotted Owl Court	All
Quail Hill Court	All
Woodwren Court	All
Shadowhawk Way	All
Dollar Golf Course	Holes 3 through 6

Zone WCR-003 Grey

Terra Granada Drive	Entries 10 through 25
Autumnwood Drive	All
Horseman's Canyon Drive	All
Dollar Golf Course	Holes 10 through 12

Zone WCR-004 Yellow

Avenida Sevilla	All
Terra Granada	Entries 1 through 9
Ptarmigan Drive	All
Canyonwood Court	All
Singingswood Court	All
Tice Creek Drive	Entries 10, 12 A/B, 16 A/B
Buckeye Tennis Courts	All
3425 Tice Creek Drive	All

EVACUATION ZONES

Zone WCR-005 Green

Stanley Dollar Drive	Entries 1 through 10
Leisure Lane	All
Running Springs Road	All
Fairlawn Court	All
Rockledge Lane	Entries 1 through 9

Zone WCR-006 Blue

Golden Rain Road	All
Oakmont Drive	All
Oakmont Way	All
Pine Knoll Drive	All
Skycrest Drive	All
Rockledge Lane	Entry 10
Hillside Complex (Pool, Bocci Ball, Table Tennis, and Picnic Area), 3400 Golden Rain Road	All

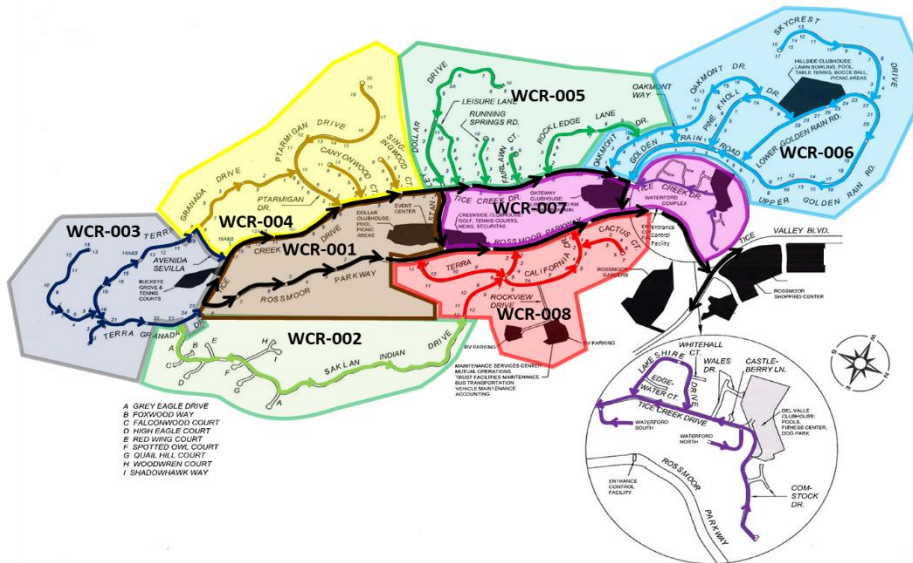
Zone WCR-007 Purple

Tice Creek Drive	All
1860 and 1861 Tice Creek Drive (Waterford)	All
Lakeshire Drive	All
Edgewater Court	All
Whitehall Court	All
Wales Drive	All
Castleberry Lane	All
Comstock Drive	All
Creekside Complex, 1010 Stanley Dollar Drive	All
Gateway Complex, 1001 Golden Rain Road	All
Fitness Center, 1751 Tice Creek Drive	All
Dog Park, End of Tice Creek Drive	All

Zone WCR-008 Red

Terra California Drive	All
Saklan Indian Drive	Entries 1 through 13
Cactus Court	All
Mutual Operations, 800 Rockview Dr	All

EVACUATION ZONES



EMERGENCY PHONE NUMBERS

Life Threatening Emergencies: Call 911

Non-Emergency Phone Numbers

- Walnut Creek Police (925) 943-5844
- Contra Costa Fire Protection District (925) 941-3300
- Rossmoor Public Safety & Security**
- Front Gate Emergency..... (925) 939-0693
- Non-Emergency Request for Assistance (925) 988-7899
- Stair-Trac Wheelchair Assistance (925) 988-7899
- Security/Public Safety Office..... (925) 988-7841