



# CUSTODIAN I

## Job Posting

**POSTING DATE:** March 6, 2025  
**REPORTS TO:** A. Singh, Custodial Manager

The Custodian performs custodial maintenance duties in and around assigned clubhouses or other Trust facilities; troubleshoots, performs minor repairs, and responds to emergency calls for service; implements setup and takedown for a wide variety of Rossmoor community events; works closely with employees and public to meet the custodial needs of the area; bathrooms, showers, floors, walls, carpets, tables/chairs, windows and common areas maintain an environment that is sanitary, attractive, and in orderly condition and resolves problems to ensure efficient and safe operations.

This is a union position (Laborers' Local 324 AFL-CIO), with full medical benefits and retirement plan through the union.

### **Duties and Responsibilities:**

- Follow the daily sketch, set up/tear-down of chairs, tables, risers as required.
- Performs preparatory work for custodial activities, including: gathering equipment, materials and supplies; loading and unloading materials, and readying the worksite.
- Performs a variety of routine physical custodial tasks, including: disinfecting restrooms and keeping them stocked; Refill soap, sanitizers, shampoo, paper towel and toilet paper dispensers on a regular and consistent basis.
- Ability to use cleaning equipment and machinery safely and efficiently.
- Ability to identify chemicals for cleaning and disinfecting and handle them appropriately.
- Provide efficient and accurate AV support at assigned events, including basic trouble-shooting techniques.
- Performs building inspection and reports unsatisfactory or dangerous situations which cannot be immediately corrected.
- Responds to requests for emergency custodial needs.

### **Qualifications:**

- High School diploma, GED or equivalent
- Three (3) years in custodial cleaning operations
- Must be able to work various weekdays, weekends and holidays
- Demonstrated ability to safely, appropriately and effectively operate and maintain a variety of custodial power equipment. (floor and carpet machines, chemicals, etc.) required for cleaning and disinfecting.
- Perform heavy physical labor, including lifting and moving items weighing up to 50 pounds.
- Basic understanding of, and ability to use, computers and internet usage.

### **Additional Requirements:**

- Clean and valid California driver license and satisfactory driving record are conditions of initial and continued employment.
- Documentation to meet the Dept. of Homeland Security requirements confirming identity and right to work in the United States.
- Must satisfactorily pass pre-employment physical, PCA and drug test. Previous employment must be verifiable. This is a shift position with variable days off.

**CONTACT:** To apply for this position, please send resume and cover letter to: [recruiting@rossmoor.com](mailto:recruiting@rossmoor.com)

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